



# Time Management for Effective Team Leadership



Enhancing grower groups through effective leadership and management of self, others and 'time'

Thursday 12 May 2016 | Perth

8:30am - 4:30pm

Cost: \$220 + GST

In the workshop, delivered by Rural Directions on behalf of the Grower Group Alliance, you will gain practical skills and tools to enhance the management of self and others, to increase the effectiveness of contributions to your organisation. Topics will include:

**Leading and managing teams:**

Culture

Organisation structure, job descriptions and workplans

Leadership, delegation and feedback

Accountability

Running effective meetings

**Time management:**

Prioritization and planning

Work-life balance and recognising stress

Tools and technologies to assist and support

Working on the business vs. working in the business

For more information and to register for the workshop go to <https://www.registernow.com.au/secure/Register.aspx?E=20764>.

Maximum 25 participants. Registrations close Wednesday 4 May 2016.